

Constitution and By-Laws of The Florence Athletic Hall of Fame

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I. Preamble

In order to honor those who, by outstanding athletic achievement or service, have made lasting and significant contributions to athletics in Florence, the nation or the world;

To educate and inform the general public as to the importance of athletic achievement and the values derived from participation in team and individual sports;

To preserve the ideals and traditions of athletics as a positive influence on our youth and a potent factor in our way of life;

To maintain and improve the high esteem in which sports are held in the Florence community;

To emphasize, encourage and promote athletic participation on a high plane of sportsmanship, under competent leadership and in a healthful and wholesome environment;

To service sports at all levels and thereby help individuals develop the strong character, personality, attitude and stamina to become good citizens.

II. Name

The name of this organization shall be the "Florence Athletic Hall of Fame".

III. Purpose

These rules set forth:

- A. The categories of individuals allowed for consideration as Inductees to the Florence Athletic Hall of Fame,
- B. The qualifications required of such individuals for nomination,
- C. The procedure by which individuals shall be recommended, nominated and elected to the Hall of Fame.

IV. Board of Directors

A. The Board shall:

1. Control the business of the organization, subject to any restrictions imposed by law or by these by-laws.
2. Exercise all the powers of the organization.
3. Govern all nominations and approvals to the Hall of Fame.

B. Number and Terms of Directors

1. The number of Board members shall not be less than nine members nor more than fifteen members.
2. Members are elected by the Board membership for a three year term and then are eligible to a second three year term, after which they must rotate off the Board for at least a one year term.
3. Membership shall consist of staggered, numbered seats so all Board of Directors members will not have their seats terminated at the same time.

C. Functions of the Board of Directors

Board members are to represent in good faith and full objectivity, the interests of all perspective members in selecting, recognizing and rewarding those individuals who have excelled in their particular sport.

D. Responsibilities

The responsibilities of the Board include:

1. To comply with these by-laws in exercising the powers of governance.
2. To establish the policies and exercise control over the programs of the Board.
3. To attend, as a minimum, one half of the regular scheduled meetings each year.
4. To aid in the fundraising responsibilities of the Board.

E. Board meetings

All meetings will be held within the Greater Florence area. Board meetings will be held on a regular basis as determined by the Board of Directors.

F. Quorum

A majority of the elected Board members shall constitute a quorum for the transaction of business, but a lesser number may meet and adjourn from time to time until a quorum is present.

G. Proxy voting

A Board member, unable to attend a meeting, may send a written proxy authorizing another Board member to vote in their stead, except in the case of elections for induction into the Hall of Fame. The use of proxies is allowed to establish a quorum for the conduct of other Board business.

V. Executive Officers

The Executive Officers of the Board of Directors shall be a President, Vice-President and Secretary-Treasurer, all of whom shall be elected from and by the full Board membership.

A. The President

1. Subject to the control of the Hall of Fame Board the President shall be the chief executive of the Board and shall supervise its business and affairs.

They shall prescribe the duties of the other officers and employees in so far as they are not specifically provided for by these by-laws or by resolution of the Hall of Fame Board. The President shall preside at all meetings of the Board.

2. Induction of the new President shall occur at the Banquet. Their office will consist of a one year term. An individual shall be eligible to serve a maximum of two consecutive terms.

B. The Vice-President

The Vice-President shall have such duties as may be prescribed by the Board and the President and shall have all the powers and perform all the duties of the President in their absence or disability. Should the President, for any reason, be unable to serve their term, the Vice-President shall replace them.

C. The Secretary-Treasurer

The Secretary-Treasurer, subject to the direction of the organization and the President, shall be responsible for the maintenance of the financial books and records of the organization.

D. Removal

Any officer, employee or agent of the Board may be removed at any time by the Board of Directors.

VI. Sub-Committees

The Hall of Fame Board may form sub-committees, as needed, to help accomplish program goals.

VII. Citations

The Hall of Fame Board may give special awards to individuals, teams, clubs, associations, schools or commercial institutions at such time and place as is deemed most fitting by the Board.

These awards shall be made in recognition of outstanding achievement in sports or service to sports in Florence and may be based either on achievement or service during the current year or for an accumulative record of achievement or service over a longer period of time.

VIII. Depositories

All funds of the Board shall be deposited in its name as designated by the Hall of Fame Board and shall be drawn out on checks, drafts or other means signed by two officers and authorized by the full Hall of Fame Board.

IX. Amendment

- A. These by-laws may be altered, amended or repealed at any meeting of the Florence Athletic Hall of Fame Board of Directors with the affirmative vote of a majority of those members present, providing that a quorum is present.
- B. Any proposed changes to the by-laws should be submitted to the Board of Directors at least 15 days prior to the next regular scheduled Board meeting.

X. Categories of Inductees Eligible

- A. Athlete Inductee- Any Florence graduate, living or deceased, who received a varsity letter from a Florence High School Athletic Department shall be eligible for election to the Hall of Fame as an Athlete Inductee five (5) years after graduation from High School. The requirement of graduation from a Florence High School may be waived under circumstances by a majority vote of the Hall of Fame Board of Directors.
- B. Special Inductee- Any individual, living or deceased, who has made a significant contribution to a Florence school's athletic programs, shall be eligible for election to the Hall of Fame as a Special Inductee. Special Inductees include coaches, trainers and other individuals who are not necessarily eligible as an Athlete Inductee. Eligibility as an Athlete Inductee shall not disqualify an individual for consideration as a Special Inductee. Any Special Inductee would not become eligible until five years after their retirement or leaving the school.

XI. Nomination and Election Procedures

- A. Recommendations of Individuals to the Hall of Fame.
Any person may recommend any eligible individual for consideration as a nominee. Each recommendation submitted must be accompanied by information regarding the achievements of the individual being recommended. Upon recommendation to the Board, the individual shall be placed on the List of Candidates to be maintained by the Secretary-Treasurer of the Board of Directors.

B. List of Candidates- The List of Candidates shall contain the names of all individuals recommended, who remain eligible, for consideration as a nominee by the Board. The List of Candidates shall contain such other information as shall be relevant for consideration by the Board, including sport(s) and position(s) played, year of graduation, letters earned and notable achievements. If the individual is not placed in the Hall of Fame within four (4) consecutive years after placement on the List of Candidates, an individual shall be removed from the List of Candidates. However, there shall be no limit to the number of times an individual may be recommended subsequently to the Board.

C. Nominations by the Board of Directors-

1. The Hall of Fame Board will meet and discuss all candidate recommendations.
2. The Board may nominate, for induction, as many as ten (10) recommended individuals in any one year. To be nominated as an Inductee the individual must receive a majority of the votes of the members of the Board present at the meeting called for the purpose of considering nominees.

D. Final Procedure for Hall of Fame Voting-

Upon nomination by the Board, the names of the nominees shall be referred back to the full Board for final vote and approval. To be elected to the Hall of Fame, a nominee must receive a majority of votes from the full Board of Directors.

XII. Induction

Individuals entering the Hall of Fame shall be inducted at an appropriate ceremony. A plaque recognizing Inductees will be permanently displayed in an area designated by the Florence Athletic Hall Of Fame Board of Directors.